

FORM-I
FORM FOR APPLICATION FOR LICENSE

1	Name of the registered firm	
2	Registered business address, if the principal place of business is out-side Pakistan or the company incorporated outside Pakistan give name and address of the duly authorized agent in Pakistan	
3	Nature of the firm whether Proprietary, Partnership, Private company, public company limited or unlimited.	
4	Year of establishment (Year of registration in case of Partnership /company. Please attach copy of registration certificate).	
5	a) Contact details, Telephone number: b) Details of branch office (if any) established.	
6	Capital invested (please indicate clearly the paid up capital and enclose certificate of appropriate authority in support of your statement).	
7	Name and address of the board of Directors/Partners/Manager indicating qualifications and experience of each in Travel business (separately, for those heading each branch office).	
8	Bank account details (Please attached reference from Bank)	
9	Name and address of the auditors, if any.	
10	No. of staff category-wise with professional qualifications employed or proposed to be employed (separately for each branch office).	
11	Nature of business (Please give details indicating clearly the field of operation, proposed to be undertaken).	
12	Whether any other activities are proposed is undertaken, if so in what fields?	

13	Please indicate road transport, airline/rail/shipping agencies including foreign agencies) negotiated or proposed to be acquired.	
14	Please give the following details: Assets. Liabilities, clearly showing investment, tangible & intangible assets loans and other liabilities reserve funds, case & bank balance.	
15	Do you hold a license to deal in foreign exchange? If so. Please give your license number and date (enclose statement of foreign exchange Bank Account).	
16	Please give details of your connection with foreign travel agents and tour operators (enclose copies of agreement, if any, entered into with them).	
17	Please state if your Manager or a partner or any of the director of your company have ever been convicted of an offence, if so, please give details.	
18	Please give a detailed plan of your office (including each branch office (if any)), indicating the space, various counters, show, windows, etc.	

Declaration:- I/we hereby solemnly declare that all the particulars given above are correct.

I/we, hereby solemnly declare that if a license is granted to me/us. We will abide by the Balochistan Travel Agencies Act, 2014 and the rules made there under, the terms and conditions of the license granted to me / us and the code of conduct.

Date:-_____.

Name/Designation and Signature
of applicant with stamp

Place of application:-_____.

Note:- In case of an old business the application should be accompanied by:
The last three years audited account reports duly certified by the auditors of the applicant; and
Up-to-date Income Tax Clearance certificate from appropriate authority.

Signature and Stamp

FIELD OF OPERATION.

- 1) Booking of passages and baggages by air, road, rail or sea for citizens of Pakistan or tourists for any destination.
- 2) Providing or arranging accommodation and transportation for tourists within Pakistan or outside Pakistan
- 3) Hajj and Umrah Pilgrimage.
- 4) Organizing group tours for citizens of Pakistan to a foreign country or countries.

FORM – III
{See rules 3(3) and(11)}
FEES

A.- Annual fee for grant and renewal of license.

Sr.No.	Field of operation	License fee for main office (In Rs.)	License fee for each branch office (In Rs.)
(i)	Booking of passages & baggages by air, rail, road or sea for citizens of Pakistan or tourists for any destination.	10000/=	6000/=
(ii)	Organizing group tours of citizens of Pakistan to a foreign country or countries.	10000/=	6000/=
(iii)	Organizing group tours of citizens of Pakistan or foreigners within Pakistan and organizing or arranging sight seeing, providing or arranging sports including (Shikar), entertainment or arranging trekking or mountain climbing for tourists within Pakistan.	20000/=	10000/=
(iv)	Providing or arranging accommodation and transportation for tourists within Pakistan or outside Pakistan.	5000/=	3000/=
(v)	Hajj and Umra Pilgrimage.	50000/=	25000/=

B. Fee for alteration in license or issuances of duplicate license.

Sr.No.		Fee
(i)	For change in the Nature or composition of a travel agency	Rs. 15,000/=
(ii)	For change in the number of branch office. (For each branch office).	Rs. 5000/=
(iii)	<u>For change in the field of operation.</u> I. For main office II. For branch office	Rs. 6000/= Rs. 3000/=
(iv)	For the issuance of duplicate license.	Rs.12,000/=
(v)	<u>For shifting of office premises.</u> I. For main office II. For branch office Addition/Deletion fee (as per field of operation)	Rs. 6000/= Rs. 6000/=