

FORM 'F'

[See rule 7]

**APPLICATION FOR REGISTRATION
OF A HOTEL**

1. Name of the hotel.
2. (a) Year of establishment;
(b) Date of commission in respect of new hotels commissioned on or after the 1st January 2011.
3. (i) Address;
(ii) Telegraphic address;
(iii) Telex number;
(iv) Telephone numbers, if any.
4. Location:
(i) Province.
(ii) Town.
(iii) Street.
5. Nature of ownership (Please state whether sole proprietorship, firms cooperative, limited company, etc).
6. Name of owner with parentage.
7. (i) full address of owner;
(ii) Telegraphic address of owner; and
(iii) Telephone number, if any.
8. Name of manager with parentage.
(i) address;
(ii) telephone number, if any
9. Land:
(i) area of hotel;
(ii) covered area
(iii) whether held proprietorship or on lease or mortgage.
10. Costs:
(i) cost of land;
(ii) cost of building;
(iii) cost of furniture and fixtures;
(iv) cost of equipment;
(v) annual lease or mortgage money, if any;
(vi) working capital; and
(vii) total investment.

11. Building:

- (i) number of floors;
- (ii) number of rooms on each floor;

<u>Nature of rooms</u>	<u>with attached bath</u>	<u>with attached bath</u>
Single bed		
Double bed		
Suites		
Total		

(iii) Public rooms:

- (a) Please give details e.g. visitors room, reception hall, cloak room, reading room, restaurant, etc., with the area of each room;
- (b) Common bath rooms (indicate floor numbers);
- (c) Common toilets (indicate floor and numbers); and
- (iv) number of staircases and lifts;
- (v) car park (please indicate capacity);
- (vi) area of compound and gardens, if any; and
- (vii) date of completion of construction; Please also mention last date of renovation, if any

N.B.- Please attach a plan of the building

12. Furniture and fixtures including floor covering, if any, provided in-

- (i) a bedroom;
- (ii) common rooms;
- (iii) corridors, galleries etc.
- (iv) bathrooms attached with bedrooms; and
- (v) common bathrooms and toilets.

13. Facilities available on the hotel premises (please give details e.g. telephones whether provided in rooms or on each floor and lobby, banking counter, reception, postal counter, running hot and cold water, heating or air-conditioning, restaurant, coffee shop, bar, cold storage, locks, entertainment, etc.

14. Types of cuisine served, whether a restaurant is attached with the hotel.

15. Class of majority of guests (please indicate whether monthly foreigners or Pakistanis and also mention the peak season of business)

16. Employees: -

Category	Total Nim- ber	Profes- Sionally Trained	Not preo- fession- ally train- Ed but ex- Perienced	App- rent- ices	English knowing
Manager ...					
Front office staff ...					
Information/Reception					
Desk staff ...					
Billing desk staff ...					
Stewards ...					
House keeping staff.					
Cooks ...					
Room bearers ...					
Restaurant bearers ...					
Other ...					

17. Classification desired.

18. Rates charged (Please give full details of room rents, service charges, taxes and rates for breakfast, meals etc.) –
 (i) immediately before the 1st January, 2011, and;
 (ii) present (with date from which prescribed).

PlaceSignature of applicant

Date Designation of applicant